



## Sustainability Self-Assessment Questionnaire

Dear Madam or Sir,

In order to enhance sustainability in the supply chain, Scania is requesting its current and potential suppliers to complete a Sustainability Self-Assessment Questionnaire (SAQ) on the external platform [supplierassurance.com](https://supplierassurance.com) managed by the external service provider NQC Ltd.

Quotations are only valid if the SAQ is answered and submitted on the NQC| supplier assurance website before the RFQ deadline, for the production/service location DUNS-number connected to this quotation.

**Step 1:** Register on [supplierassurance.com](https://supplierassurance.com) using the production location name and DUNS-number that is connected to this quotation.

- How to **Register**: [supplierassurance - registration](#)

**Step 2:** Submit your answers to the Self-Assessment Questionnaire and share your SAQ with VW Group using an invitation code “**Z73SP**”. Since Scania is part of the VW Group, we share a common Sustainability rating tool to measure the sustainability performance of the suppliers. Therefore, we request you to share your SAQ with VW directly. After validation of our SAQ you will get a score between 0-100%.

- How to **Answer** the SAQ: [supplierassurance - answer SAQ](#)

**Step 3:** While answering all the questions in the SAQ, there are 5 basic policy questions (Question 3,5,7, 9 and 10) which we in the VW group think that are more important. We call them as “**minimum requirements**” and we need you to **mandatory fulfill** these in the SAQ. These are a requirement to have a positive rating and failing to do so will lead to no rating and would affect your chances of getting nominated.

If you have already answered to the SAQ for Scania for the corresponding DUNS number, you would only need to share the same SAQ with VW using the invitation code mentioned above. Just make sure that all the [minimum requirements](#) have been answered. To make updates to your SAQ, kindly use the link [update your SAQ](#) to know more about it.

**Please note:** The S-Rating is applicable to companies with more than 9 employees. Companies with **9 employees or less** need to contact us via email at [supplier.sustainability@scania.com](mailto:supplier.sustainability@scania.com) in order to be released from the task.

If you have any questions, please contact the multilingual NQC| supplier assurance support team via either the [Contact Us](#) form or the [Live Chat](#) or by phone: +44 161 413 7983. You can also visit the NQC| supplier assurance help pages at [supplierassurance - help](#)

Med vänlig hälsning / Kind regards,

Supplier Sustainability team

Supplier Sustainability | Purchasing | Scania CV AB

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## **Additional information:**

Scania is working with its suppliers to improve sustainability in the supply chain. We include all our suppliers in this process, regardless of the products or services provided by individual suppliers. In order to achieve our goal of a sustainable supply chain we have developed a joint Self- Assessment Questionnaire (SAQ) on Sustainability together with the industry initiative [DRIVE Sustainability](#). This SAQ is free of charge for invited suppliers. It is provided on the platform [supplierassurance.com](https://supplierassurance.com) by the external service provider NQC Ltd.

You have been identified as the point of contact within your organization, best placed to either answer the questionnaire, to co-ordinate its completion, or to confirm the sharing of the SAQ with another OEM. If you feel you are not the correct person to complete the assessment, please forward these instructions to the relevant colleague. If you would like to co-ordinate its completion, please click on the following link to find out how to add a new user [supplierassurance – manage user](#).

The SAQ currently recognizes 6 languages – English, Spanish, Chinese – Mandarin, French, Portuguese and German. Supporting documents for the questions in the SAQ can only be uploaded in either of these languages. Documents in any other language will be considered invalid and would be requested to upload again in any of these supporting languages.

If you have answered to the SAQ for any other members of DRIVE Sustainability on the NQC platform for the corresponding DUNS number, you do not need to answer to the SAQ again. Instead you can just share the SAQ result with VW on the NQC platform using the invitation code. Visit the NQC| supplier assurance website for [instructions on sharing an SAQ](#).

Due to the close collaboration between the participating members of the industry initiative using the platform NQC (BMW Group, Daimler AG, Ford Motor Company, Honda UK, Scania CV AB, Volkswagen Group and Volvo Cars), suppliers can share their sustainability data voluntarily with multiple buyers after answering to the SAQ once. In this process, the buyers can of course only see their own supplier relations. Please be assured that we work in compliance with anti-trust legislation.

When the SAQ is completed, the answers and uploaded documents (e.g. ISO certificates) will be validated to demonstrate your company's performance in terms of Environment, Social Responsibility and Business Ethics. If gaps are found between Scania expectations and your company's performance, you will be provided with recommendations on how to improve your performance. Our expectations are based on the Scania Supplier Code of Conduct, which you can find on the [Scania Supplier Portal](#).

We highly appreciate and thank you for your commitment and contribution to the goal of sustainability in our supply chain.

If you have any other questions please contact: [supplier.sustainability@scania.com](mailto:supplier.sustainability@scania.com).